MHEC's Academic Program Approval Process

I. MHEC has created two (2) new academic program proposal submission cover sheets and they have also made slight modifications to the program proposal guidelines. The new cover sheets are as follows and both are fillable PDFs:

1.      Cover Sheet for In-State Institutions for New Programs or Substantial Modification to Existing Programs ([http://www.mhec.state.md.us/institutions\_training/Documents/acadaff/acadproginstitapprovals/New Program and Sub Mod Cover Sheet FILLABLE FINAL 5.9.18.pdf](http://www.mhec.state.md.us/institutions_training/Documents/acadaff/acadproginstitapprovals/New%20Program%20and%20Sub%20Mod%20Cover%20Sheet%20FILLABLE%20FINAL%205.9.18.pdf)), and

2.      Cover Sheet for In-State Institutions Non-Substantial Modification to Existing Programs ([http://www.mhec.state.md.us/institutions\_training/Documents/acadaff/acadproginstitapprovals/NON%20Sub%20Mod%20Cover%20Sheet%205.10.18%20(1).pdf](http://www.mhec.state.md.us/institutions_training/Documents/acadaff/acadproginstitapprovals/NON%20Sub%20Mod%20Cover%20Sheet%205.10.18%20%281%29.pdf)).

 II.  Below for your convenience are the MHEC proposal links:

1.      Guidelines for Proposing New Academic Programs, Degrees, and Stand-Alone Certificate Programs to include Substantial Modification to Existing Programs: <http://www.mhec.state.md.us/institutions_training/Pages/acadaff/AcadProgInstitApprovals/NewAcademicProgramProposals.aspx>

2.      Distance Education Programs - New Regulations: <http://www.mhec.state.md.us/institutions_training/Pages/acadaff/AcadProgInstitApprovals/DistanceEdPrograms.aspx>

3.      Certificate Programs: Directed Technology Certificate (as outlined in COMAR 13B.02.03.25.C) and New Certificate in Existing Degree Programs (as outlined in COMAR 13B.02.03.25.D): <http://www.mhec.state.md.us/institutions_training/Pages/acadaff/AcadProgInstitApprovals/NewCertificatePrograms.aspx>